

## EDUCATION CULTURE AND SPORT COMMITTEE

### COMMITTEE BUSINESS

24 November, 2009

<u>No.</u>	<u>Minute Reference</u>	<u>Committee Decision</u>	<u>Update</u>	<u>Lead Officer(s)</u>	<u>Report Due</u>	<u>Report Expected (if known)</u>
1.	Area North Committee 19.2.08 Article 6	<p><b><u>Review of Community Learning and Development in North Aberdeen</u></b></p> <p>The Committee agreed that a further detailed report be submitted to a future meeting.</p>	<p><b>This is being dealt with under item 17 on the list (Review of Branch Libraries - Budget 2009/10) and so it is recommended that this item be removed.</b></p>	<p>Head of Service, (Citywide lead for Culture, Communities and Sport)</p>		
2.	Area North Committee 23.9.08 Article 7	<p><b><u>Northfield and Cummings Park Sports Facilities</u></b></p> <p>Report to be submitted on 6.1.09 after extended consultation.</p>	<p>At its meeting of 6 January the Committee received a report and resolved to receive further update reports when the outcome of the funding application was known.</p> <p>As at September, 2009, the project was unsuccessful in securing 'Cashback for Communities' funding, via SportScotland and the Scottish FA. However, officers continue to seek funding towards the project, which is to upgrade 3 dilapidated tennis courts into a multi-purpose sports area. So far the project has secured £35,000 from the Fairer Scotland Fund and £5000 - £6000 from Byron Boys Club,</p>	<p>Head of Service, (Citywide lead for Culture, Communities and Sport)</p>		

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			towards an approximate total of £55,000. Officers will report back to a future meeting, as progress is made.			
3.	Area North Committee 18.11.08 Article 7	<b><u>Library Home Service Development</u></b>  The Committee requested that the current fortnightly street site at Kingswells be maintained until January 2011, thereafter officers in Culture and Leisure, Neighbourhood Services (North Area) be instructed to report to Committee concerning the provision of a library service within the Kingswells community.	A report on the Kingswells service will be submitted in 2011.	Head of Service, (Citywide lead for Culture, Communities and Sport)	Early 2011	
4.	Continuous Improvement 11.09.07 Article 5  Policy & Strategy (Education) 28.04.09 Article 8	<b><u>INEA2 Action Plan</u></b>  The Continuous Improvement Committee agreed to receive regular six-monthly reports on progress with the INEA2 Action Plan over the next two years.  The Policy and Strategy (Education) Committee, amongst other things, requested that specific references to the Single Outcome Agreement be included in the report and requested that an update be received on GIRFEC training to a future meeting, including training undertaken to date with education and social work staff	The Continuous Improvement Committee on 11 March 2008 requested that the next six-monthly report investigate the possibility of a resource external to the service but not external to the Council being made available to independently verify action plans produced as a result of external inspections. The Head of PM&QA has agreed in principle that this role be taken on by his team. Consideration is currently being given to a resource, particularly given the staff difficulties within Internal Audit.	Head of Service (Planning, Policy and Performance)	<b>21.04.09</b>	24.11.09

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			<p>At its meeting on 2 June, 2009 the Continuous Improvement Committee considered the 3<sup>rd</sup> progress report against the key objectives and main points for action required to address the areas for development as identified by HMle. The next INEA2 progress report, due to be submitted to the Education Committee in October 2009, will be restructured to reflect the Single Outcome Agreement and the Aberdeen Learning Strategy. An update on GIRFEC will be provided to the Committee in due course.</p> <p>The INEA2 progress report has been restructured to reflect the Learning Strategy and combined reports will be taken as part of quarterly updates, with traffic-light signposting. It is intended that a full, final report will be submitted late 2009/ early 2010 prior to the INEA2 follow-through.</p>			
5.	Continuous Improvement 09.09.08 Article 8	<p><b><u>Reporting School Performance Measures</u></b></p> <p>The Committee resolved:- (i) to instruct officers to implement the revised quality</p>	At its meeting on 9 December, 2008, the Committee resolved (i) to note that officers were still awaiting guidelines on the new reporting school performance measures from the Scottish	Head of Service (Planning, Policy and Performance)	24.11.09	

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		<p>improvement guidance which had been developed as part of the overall quality improvement framework and ensure Education Officers provide appropriate support and challenge to schools; and</p> <p>(ii) to request that a report be brought back to the relevant Committee with information and recommendations on the performance management arrangements around the 3-18 curriculum for excellence</p>	<p>Government; (Building the Curriculum5(BtC5) is anticipated to be published by the Scottish Government by July 2009 – this has been delayed and is now expected in Autumn 2009) (ii) to request officers to provide a due date for the finalised report to be submitted to the Committee; and (A report will be prepared following the publication of BtC5 in July – the Assessment and Curriculum for Excellence group will review BTC5 and report to Committee in late 2009) (iii) to request officers to provide regular information bulletin reports on the progress with the change in reporting. (Arrangements for public performance reporting will be included in the above report).</p> <p>At its meeting of 27 August, 2009, the Committee agreed to receive quarterly reports, as part of the Education, Culture and Sport Performance Framework.</p> <p>At its meeting of 8 October, 2009, the Committee (a) noted that a report on progress at Northfield Academy would be submitted, prior to the return visit by HMIE; (b) requested attainment and</p>			

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			<p>achievement figures for each school and each year group to be submitted to the Committee individually; (c) requested the breakdown of the educational budget, showing the separate spend on education and facilities; (d) requested that a target be set in relation to the proportion of school leavers in positive and sustained destinations for mainstream and for special schools (item 12); (e) requested that the planned Curriculum for Excellence seminar be expanded to include 5-14 attainment and that a report on this matter be submitted to a future Committee;n (f) requested information on the impact of the opening of Aberdeen Sports Village in relation to the usage levels of indoor facilities to be included in the next performance report; and (g) requested officers to look into the re-opening of Tullos swimming pool, as a matter of urgency, and noted that a reply to Councillor Kiddie's inquiry to the Chief Executive would be sought.</p>			
6.	Education and Leisure 29.08.06 Article 10	<p><b><u>Community Based Adult Learning Partnership - Aberdeen College</u></b></p> <p>That a further report be submitted on</p>	The Resources Management Committee on 5 February 2009 authorised a tendering exercise to provide a technical review of ICT	Head of Service (Citywide lead for Schools)	<b>20.02.07</b>	08.10.09

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		strategic priorities for ICT in Culture and Learning.	<p>connectivity for services to children and young people. The tendering exercise has now been completed and a preferred consultant identified. The consultation with stakeholders occurred during the months of April and May. On 23 May the consultants held a workshop and presented their draft findings and report to direct stakeholders. On 10 August the consultants will present their final report.</p> <p>A report was considered by the Finance and Resources Committee of 17 September, 2009 and it was resolved:- (i) to approve that Point-to-Multipoint Wireless be progressed as the preferred approach for education WAN connectivity; (ii) that a formal procurement exercise be undertaken to identify a preferred supplier and establish a desired network design; details of which should be reported back to a future meeting requesting permission to proceed with procurement and implementation; and (iii) to note that a further report on the subject would be presented to the Education, Culture and Sport Committee on 8 October, 2009.</p>			

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			The Committee noted the decisions of the Finance and Resources Committee and requested that information be conveyed to city schools which outlined the project and its associated benefits and the associated health and safety statements. <b>It is now recommended that this item be removed.</b>			
7.	Education and Leisure 20.02.07 Article 6	<b><u>Inclusion Policy Review - Proposed Actions in Relation to Behavioural Needs</u></b>  That the Head of Service, Culture and Learning (South Area) report to the next meeting on the implementation of the review proposals.	At the meeting of 10 June 2008, the Committee instructed officers to report to the next meeting. Work in progress on options for SEBN provision during August-November 2008.  This will be included within the review of additional support needs and reported back to the November Committee with recommendations.  An update was included in the information bulletin of 27 August, 2009. <b>It is now recommended that this item be removed.</b>	Head of Service (Graham Wark)	<b>24.04.07</b>	27.08.09
8.	Policy and Strategy (Education) 11.12.07	<b><u>Quality Improvement Framework Part 1 (schools)</u></b>  Officers to undertake and report on an	On 21 January 2009, the Committee requested a report back to its next meeting of 3 March 2009.	Head of Service (Planning, Policy and Performance)	<b>04.03.08</b>	24.11.09

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	Article 4	analysis of the attendance rates of looked after children, the lowest attaining 20% of pupils and those not in employment, education or training (NEET), such analysis to cover the previous three years of their education.	<p>A Culture and Learning Performance report covering all aspects of performance is being prepared for 9 June 2009. Detailed research linking all aspects of the lowest attaining 20% with MiDYiS data is being undertaken and is likely to be reported in November.</p> <p>The More Choices More Chances agenda now picks up this target group of pupils. The available data will be assessed with a view to reporting in November.</p>			
9.	Education, Culture and Sport 08.10.09 Article 16	<p><b><u>Learning Estates Strategy</u></b></p> <p>At its meeting of 8 October, 2009, the Committee (a) instructed officers to produce recommendations on appropriate short term proposals to be considered by the Committee in November; (b) considered whether in the medium term (3 – 5 years) delineated areas should be amended to reduce the number of associated schools groups in line with projected school roles;(c) approved further development of a co-ordinated learning estate strategy, linked to the Council-wide asset management strategy, the requirements of community learning</p>		Head of Service (Planning, Policy and Performance)	24.11.09	



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		<p>and development, social care and wellbeing and other services of the Council, noting that all factors impacting upon the learning estate should be taken into account, including the emerging new Aberdeen Local Development Plan, resulting in a sustainable and responsive strategy, relating to developments in the medium (3 – 5 years) and long term (6 – 15 years and beyond); (d) instructed officers to produce an additional set of data on schools capacities and condition, based upon a set of criteria which reflect the demands of delivering a modern curriculum; (e) instructed officers to develop the concept of learning communities to facilitate delivery of learning opportunities to all learners; and (f) instructed officers to contribute to a policy on developer contributions by planning and infrastructure colleagues.</p>				
10.	<p>Policy &amp; Strategy (Education) 02.12.08 Article 4</p>	<p><b><u>SQA Examination Results, Attendance, Exclusions and Violent Incidents in Aberdeen City Schools</u></b></p> <p>The Committee resolved that in respect of reported incidents of violence against school staff that a short-life working group be</p>	<p>At the meeting of 3 March, 2009, the Committee agreed to:- endorse the strategic approach being taken, which locates Exclusions Policy and Procedures within an inclusive practice approach; instruct officers to liaise with the short-life Working Group on Violent Incidents on the revised</p>	<p>Director of Education, Culture and Sport</p>	<p>08.10.09</p>	

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		<p>established comprising one member of each political group to be chaired by Councillor Kirsty West, appropriate officers to be appointed by the Corporate Director (Lead for Culture and Learning) and appropriate teaching staff to examine the current procedures, consider areas of good practice and risk assessment and report to Committee on 9 June with recommendations to be available to schools for the academic year 2009/10.</p>	<p>Exclusion Policy and Procedures; and instruct officers to present the revised Exclusion Policy and Procedures to the April meeting of the Committee.</p> <p>The short-life working group has met and discussed specific tasks to concentrate on over the next few months. These tasks include consistency issues; ensuring flexible support provision to children, young people and adults; and a positive behaviour policy. A progress report was submitted to the 9 June meeting of the Committee. Revised Policy and Procedures on Exclusions have now been issued to schools. A revised Violent Incident form has also been finalised and trialled.</p> <p>An oral update on the 2009 SQA results was presented at Committee on 27 August, with a more in-depth analysis due to be submitted to Committee in October. Information on the SQA results was included in the performance report which was considered by the Committee on 8 October, 2009.</p>			
11.	Continuous	<b><u>Reporting School Performance</u></b>	A review of the Staged	Head of Service	27.08.09	27.08.09

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	Improvement 13.01.09 Article 8	<p><b><u>Measures</u></b></p> <p>The Continuous Improvement Committee requested that the following item be transferred to Policy and Strategy (Education) - That officers be instructed to undertake a review of the long-term truancy staged intervention approach.</p>	<p>Intervention approach is being undertaken as part of an officer task-and-finish on Attendance and Truancy.</p> <p>A report was submitted to Committee on 9 June, 2009, which presented Culture and Learning Performance Measures. It was agreed that a further review of measures, targets and reporting arrangements would be undertaken once the new Committee structure is in place. A performance report outlining HMIE inspections for 2008/09 was considered by the Committee on 27 August, and it was noted that a report on the inspection at Northfield Academy would be submitted to the next meeting of the Committee on 8 October, 2009. <b>A report on progress at Northfield Academy is due to be submitted prior to the return visit by HMIE and is being monitored under item 5 on the business list.</b></p> <p>The format and reporting of performance is being agreed corporately in line with new Committee structures and new Directorates. <b>Performance reports are being considered by</b></p>	(Planning, Policy and Performance)		and 08.10.09

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			<p><b>Committee at each meeting.</b></p> <p><b>It is recommended that this item be removed.</b></p>			
12.	<p>Policy &amp; Strategy (Education) 03.03.09 Article 7</p>	<p><b><u>Improving Educational Outcomes in Aberdeen within a Strategic Framework</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to bring an update report to the Committee at its June meeting and quarterly progress reports thereafter.</p>	<p>A report was considered by the Committee on the development of an Aberdeen Learning Strategy and officers were requested to implement the consultation and engagement process.</p> <p>Informal Consultation was completed on 3<sup>rd</sup> July 2009 and analysis of consultation feedback and questionnaires undertaken during July and August 2009. A consultation summary booklet will be submitted to the Education Culture and Sport Committee in October, 2009. At its meeting on 27 August, 2009, the Committee received a report on the draft Learning Strategy which provided details on the consultation which had been undertaken to date.</p> <p>A report was considered by the Committee on 8 October, 2009 and the Committee (a) agreed the principles, vision and priorities which had already been consulted on and which had met with wide approval among stakeholders; (b) agreed the short term objectives</p>	<p>Head of Service (Planning, Policy and Performance)</p>	<p>15.04.10</p>	

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			<p>set out in the draft strategy and instruct officers to include these in future service plan objectives and to take forward work to see these objectives implemented; (c) instructed officers to carry out further work to widen out the strategy to better address learning to include school education and wider life long learnings; (d) instructed officers to publish to stakeholders, the consultation results to date and the arrangements for taking forward the learning strategy; and (e) instructed officers to consult further on this and bring back a report to the Committee by April, 2010, a long term strategy for implementing the vision for Aberdeen: City of Learning, including medium and long term proposals for the learning estate.</p>			
13.	<p>Policy &amp; Strategy (Education) 28.04.09 Article 6</p>	<p><b><u>Interim Evaluation Report on the Reading Bus Project</u></b></p> <p>The Committee welcomed the achievement of and noted the progress and impact of the Aberdeen City Reading Bus Project and instructed officers to investigate and report back to Committee on 8 September, 2009, with options for developing and sustaining the work</p>	<p>The Committee considered a report on 8 October, 2009 and noted the work on the project to date and referred the report to be considered as part of the budget process.</p>	<p>Head of Service (Citywide lead for Schools)</p>		

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		of the reading bus.				
14.	Policy & Strategy (Education) 28.04.09 Article 7	<p><b><u>Curriculum for Excellence Implementation</u></b></p> <p>The Committee noted the work undertaken to date in preparation for Curriculum for Excellence and remitted to officers to produce an implementation plan and timeline for the further development and implementation of Curriculum for Excellence and to report on progress to the Committee.</p>	<p>The Committee received an update report on 9 June, 2009, and approved the timeline for continuing development during the 2009-10 academic session.</p> <p>At the meeting of the Committee of 27 August, 2009, the Committee noted that members would welcome training on the Curriculum for Excellence. <b>An update is included in the current Information Bulletin.</b></p>	Head of Service (Citywide lead for Schools)	07.01.10	
15.	Policy & Strategy (Education) 09.06.09 Article 11	<p><b><u>Strategic Music Partnership</u></b></p> <p>The Committee approved the recommendations in the report and requested that officers report back on potential links with Sistema Scotland.</p>	<p>A report was considered by the Committee on 8 October and the Committee, amongst other things (a) noted the costs, timescale and actions involved in being a Sistema Scotland orchestra centre; (b) instructed relevant officers to consider feasibility of the development of the Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration and to report to future committees as appropriate; and (c) requested a further report within 18 months, by which time the strategic music partnership would have been operational, on the feasibility of developing a</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	15.04.10	

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			Sistema Children's orchestra centre in Aberdeen as part of an integrated approach to community regeneration, with regular progress reports submitted to the Committee as appropriate.			
16.	Resources Management Committee 30/09/08 Article 37	<p><b><u>Peacock Visual Arts Centre/ Northern Light</u></b></p> <p>The Committee resolved, amongst other things, to instruct officers to present final recommendations for the Council's services that will be developed within the project to a future committee.</p>	<p>A working group comprising officers from ACC and Peacock Visual Arts are currently developing proposals and this information will be reported to a future Committee, once the outcomes of the wider Union Terrace Gardens feasibility study are known.</p> <p>An update was included in the information bulletin of 8 October in relation to the Northern Lights project and Union Terrace Gardens.</p> <p>The Committee has requested that clarification be sought from Directors as to which Committee this would be reported to in the new structure.</p>	Head of Service, (Citywide lead for Culture, Communities and Sport)	<b>05/02/09</b>	
17.	Resources Management Committee 05/02/09 Article 12	<p><b><u>Review of Branch Libraries - Budget 2009/10</u></b></p> <p>The Committee instructed officers to develop the concept of Community Learning Hubs, in which public</p>	At its meeting of 27 August, 2009, the Committee were advised that the delay in reporting back was due to the integration of the learning hubs into the wider school estates	Head of Service, (Citywide lead for Culture, Communities and Sport)	24.11.09	

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		<p>libraries would be a key component with the aims of improved access to individuals and the wider community to knowledge, learning and cultural opportunities, providing value added service delivery, being more efficient and effective and achieve ongoing savings for the Council and report back in June 2009.</p>	<p>strategy.</p> <p>A report was considered by the Committee on 8 October, 2009, and it was resolved to (a) approve the definition of learning communities, learning partnership, community learning hubs and learning satellites; (b) agree that consultation with stakeholders be reported back to the January 2010 committee on the preferred options for community learning hubs and learning satellites, a new model lease, management agreement and constitution for leased community centres and a new model of finance for leased community centres; (c) agree that further consultation with stakeholders about the development and operation of learning partnerships and learning communities be carried out; (d) instruct relevant officers to produce detailed costs in relation to implementation plans, including property evaluations, revenue savings and capital investment requirements; (e) note the intention to fill the vacant post of Community Centre Liaison Officer to support the management committees in the running of their centres, subject to the relevant</p>			



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			approval by Committee; (f) receive further reports on a revised staffing and operational structure for the Council's community learning and development service and the library service (g) request that a report be submitted to the next meeting of the Committee providing an update on the consultation process to date; and (h) that members be advised of the dates of the consultation events. <b>The Committee will receive an oral update at its meeting.</b>			
18.	Resources Management Committee 05/05/09 Article 53 & 16/06/09 Article 41	<b><u>50m Pool – Procurement of Design Team</u></b>  At its meeting of 16/06/09, the Resources Management Committee resolved:- to request officers to report to a future Committee on the preferred construction timescale for the pool.	At its meeting of 27 August, 2009, the Committee were advised that a design team and project team had been appointed and that a detailed report would be submitted to its next meeting.  A report was considered by the 50m Pool Working Group at its meeting on 17 December, but clarification and further decisions are still required. A report is now due to be considered by Council of by an Urgent Business Committee, if necessary. <b>An update is included in the information bulletin.</b>	Head of Service, (Citywide lead for Culture, Communities and Sport)	<b>08.10.09</b>	24.11.09
19.	Education,	<b><u>Kaimhill School – Braeside</u></b>	The Committee received an oral	Director of	24.11.09	

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	Culture and Sport 27/08/09 Article 10	<b><u>School - 3Rs project Decant</u></b>  At its meeting on 27 August, 2009, the Committee resolved, amongst other things to agree to the provision of school transport for all nursery and primary 1 – 7 pupils, on an exceptional basis, due to the particular circumstances of the decant proposal, which this provision to be reviewed by officers on a weekly basis with reports to the Committee each cycle.	update on 8 October, 2009 and noted that success of the decant and requested officers to write to staff at the school to express thanks for the work which had gone into the decant.  <b>A further oral update will be provided at Committee.</b>	Education, Culture and Sport		
20.	Education, Culture and Sport 27/08/09 Article 15	<b><u>Review of Sports Grant Criteria</u></b>  The Committee resolved to approve the principal of re-aligning the criteria for the Sports Grants against the objectives of the new sport and physical activity strategy and instructed officers to develop the detail of the criteria and report back to the Committee in October 2009.	The Committee considered a report on 8 October, 2009, and approved the criteria proposal and the timescale of April 2010 for implementation of the criteria against the grant applications.  The Committee also requested a report back with information on the Shared Education Trust being run in Aberdeenshire and on issues surrounding the geographical boundaries for applications.	Head of Service, (Citywide lead for Culture, Communities and Sport)	18.02.10	
21.	Corporate Policy and Performance 10.09.09 Article 9	<b><u>Anti-Poverty Strategy</u></b>  At its meeting on 10 September, 2009, the Corporate Policy and Performance Committee agreed to remit the draft anti poverty strategy		Director of Education, Culture and Sport / Director of Housing and Environment	07.01.10	

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		to the other committees of the Council for consideration and comment, accompanied by the service Director's advice on action from the service to address poverty.				
22.	Audit and Risk 8 September, 2009 Article 5	<p><b><u>Property Sales Investigation – Follow-up Report</u></b></p> <p>The Committee instructed each Director to report to their Service Committee in the next cycle on how many tied houses were still in existence, where they were located and with a statement explaining the justification for being tied houses, and requested the Finance and Resources Committee to take a corporate overview by producing a corporate register for reporting back to the Audit and Risk Committee.</p>		Director of Education, Culture and Sport	24.11.09	
23.	Education, Culture and Sport 8 October, 2009, Article 7	<p><b><u>Vibrant Aberdeen – Draft Cultural Strategy</u></b></p> <p>The Committee approved and endorsed the consultation draft strategy and approved public consultation on the draft document, subject to minor amendments and the incorporation of the strategy into a designed publication. The Committee also instructed officers to report progress on the development</p>	Online surveys have been issued, the strategy has been circulated to all the consultees and sessions have been set up with the Civic Forum etc. There is also the opportunity to consult through the Creative Cultures social networking site. As requested, the list of consultees was circulated to Councillors for additions but no comments were received.	Director of Education, Culture and Sport	18.02.10	

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		of the final strategy and the outcomes of the public consultation. It was also requested that the list of consultees be circulated to members, to allow them to add any additional relevant groups.				
24.	Education, Culture and Sport, 8 October, 2009, Article 8	<p><b><u>UK City of Culture</u></b></p> <p>The Committee noted the opportunity, the process involved and the plans to develop an outline proposal and draft initial bid. The Committee also noted that a draft initial bid, including resource implications, would be submitted to the relevant committees in due course.</p>	<b>A report is on the current agenda.</b>		24.11.09	
25.	<p>Area Committee South 28 May 09 Article 4</p> <p>Policy &amp; Strategy Committee 16 June 09 Article 9</p>	<p><b><u>Services in the Community – Next Steps</u></b></p> <p>Area Committee South resolved to request a report back to the appropriate Committee following completion of the health inequalities studies and other closing the gap initiatives for Torry to the appropriate Committee with a remit for social and economic regeneration by the end of January, 2009.</p>				
26.	Audit and Risk 3 November, 09 Article	<b><u>RM-RDD/CT/0802 – Walker Road Primary School Refurbishment Contract</u></b>		Director of Education, Culture and	18.02.10	

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		To instruct the Director for Education, Culture and Sport to report to the Education, Culture and Sport Committee explaining the reasons for the delay in completing the contract, which incurred additional costs as a result.		Sport		